

The Town of Upper Marlboro

RESOLUTION: 2021-04
SESSION: Regular Town Meeting
DATED: February 9, 2021

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO TO AWARD A CONTRACT TO PROVIDE HEALTHCARE BROKER AND RELATED SERVICES.

WHEREAS, pursuant to Town's Charter Section 82–56. (Purchasing and Contracts) all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

WHEREAS, the Board of Town Commissioners believes that the Town is in need of a professional Human Resources firm to assist the Town with reorganizing its personnel system; and

WHEREAS, the Board of Town Commissioners released RFP 2020-07 and published it for at least 15 days to seek interested applicants from November 11, 2020, through Monday December 7th, 2020; and

WHEREAS, the Board of Town Commissioners waived the formal request for bids process and alternatively released RFP #UM 2020-07 soliciting proposals, and thereby published said request for proposals for at least 15 days to seek interested applicants during the period of from November 11, 2020, through Monday December 7th, 2020; and

WHEREAS, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that INSURATY INC. is a responsible offeror whose proposal is the most advantageous to the Town taking into consideration price and the evaluation factors set forth in the request for proposals, and that it is in the best interest of the Town to migrate to a new vendor; and

WHEREAS, in an email dated February 8, 2021, INSURATY INC.'s principal broker has assured the Town Administrator that his firm's services under the subject Administrative Services Agreement shall include "Brokerage Services" under the same two-year agreement and at no additional fee.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 9th day of February, 2021, that the Town Board of Commissioners hereby authorizes the Town to enter into a contract with INSURATY INC.

for a period of 24 months, attached hereto and incorporated by reference herein.

AND BE IT FURTHER RESOLVED, by the Board of Commissioners for The Town of Upper Marlboro that the President is authorized to execute this Resolution, the contract approved pursuant hereto and to further execute and file any related documents, correspondence or forms necessary to carry out its intent including but not limited to the designation of a Broker of Record to identify the best or more advantageous insurance policies for the Town to choose and purchase pursuant to applicable procurement laws.

INTRODUCED AND PASSED by the Board of Commissioners of the Town of Upper Marlboro, Maryland at a Public Meeting held on February 9th, 2021.

ATTEST:

THE TOWN OF UPPER MARLBORO

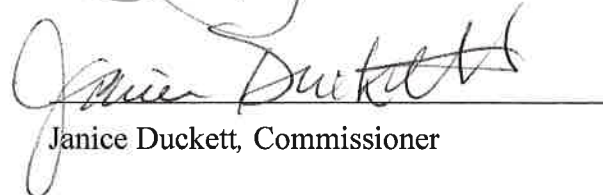

Clerk

Date: February 9, 2021




Linda Pennoyer, President


Sarah Franklin, Commissioner


Janice Duckett, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 9th day of February, 2021.


M. David Williams, Town Clerk